

Youth Minister

JOB DESCRIPTION

PURPOSE: The Youth Minister will facilitate activities and events to support the spiritual formation and development of youth (grades 6-12) in large and small group settings enabling our youth to grow in their understanding of the Christian gospel and learn what it means to live as a disciple of Jesus Christ.

Youth Ministries – Grades 6-12

United Methodist Youth Fellowship (Sundays 4:30-6:30 pm)

- organize and present bible/ministry lessons for youth at a relatable level for their age group
- organize opportunities for community service for the youth in both the community and Salem UMC
- Lead and organize fundraising events with the youth to help raise funding for their extra activities (movies, skiing, swimming, camping etc). Encourage the youth to fund their own activities through planned and executed fundraisers. For example, car washes, church suppers etc.
- Keep lesson plans available in the event of sickness or emergency
- Encourage increased membership of MYF by holding events such as conferences/camps/retreats/trips, mission/outreach work, fundraising, etc.
- Keep records of attendance
- Keep records of adult volunteers and all their identifying information, and confirm that all volunteers have followed safe sanctuary protocol and are properly trained,
- Manage and develop a separate budget for the MYF program. Keep records of expenses and be able to submit them when requested

Other Youth Related Job Duties

- Lead monthly fellowship activities outside of normal UMYF meetings.
- Connect, encourage and participate in Sound District and North Carolina United Methodist Church Conference youth ministry.
- Develop small group studies with youth (HS Boys, HS Girls, MS Boys, MS Girls) with the help of volunteers.
- Develop and maintain an online social media presence to help build up and promote Salem UMC and its youth ministries.
- Develop and maintain a Youth Parent Council to support and resource youth ministry at Salem UMC

Administrative duties:

- Provide updated information to parents of both youth and children's ministries as to the material being learned, opportunities available for the youth/children and upcoming events.
- Attend church council, nurture committee and any other meetings as needed to support job functions.
- Build relationships with other community businesses and organizations.
- Create, develop, and maintain a database of volunteers and children involved in youth ministry. Database MUST include all identifying information, current background checks and compliance with Safe Sanctuary protocols. Database must be accessible upon request of any Church Council member.
- Organize and keep records of all media waivers. Make sure when posting on social media and other outlets that a proper media waiver has been done with the child's permission from their parents/guardian.
- The Salem UMC pastor will be the direct supervisor of this position.

Knowledge, Skills, and Abilities

- Bachelor's degree in a related field and/or certification in related field and/or professional experience/or equivalent.
- Experience working with youth in a Christian-based setting preferred
- Passion for empowering, equipping, and training lay leaders and servant volunteers to carry out ministry
- Effective organizer, recruiter, trainer and facilitator
- Collaborative planning and project management
- Passion for ministry and a desire for building relationships with youth and their families
- Experience working as an integral and contributing part of a staff team comprised of clergy, program staff, and support staff preferred but not required
- Knowledge and comfort with United Methodist theology and practice
- Theological training is preferred, but not required